



MEETING Minutes

ASCE Board Meeting – Tuesday January 20th, 2026 – 12:00 PM

Board Members	Position	Present
Justin S Wilkinson	President	
Mike Kennedy	1st VP	X
Tom Less	Treasurer	
Hamzeh Saqer	2nd VP, Geo-Institute	X
Andrew Gort	Secretary	X
Jennifer Rivera-Marsh	Member-at-Large	X
Nick Mill	Past President/Ohio Council	X

Past Board Members, Younger Members, Advisors, Guest, etc.		Present
Peter Narsavage	Past Pres./Ohio Council/Geo-Institute	X
Carlos Vazquez	Past President/Ohio Council	X
Jim Pajk	Ohio Council	
Sonja Summer	STEM Expo Coordinator	X
Brandon Brock	YM President	
Macy Halverson	STEM Expo Chair	
Dan Rinehart	OSU Practitioner Adviser	X
Daniel Odion	Newsletter Editor	X
Bob Heady	OU Practitioner Adviser	X

LOCATION

Microsoft Teams

1) Secretary's Report (Andrew Gort)

- a) December Minutes
 - Comments?
 - Vote to approve - **Approved**
- b) Late additions to the January agenda

2) Treasurer's Report (Tom Less)

- a) Update on checks and signatories
- b) Balances
 - Starting balance: **\$45,164.10**
 - Ending balance: **\$46,509.73**
 - Petty Cash: **\$0.00**
 - Pending: **(\$2,009.27)**
 - Working balance w/petty cash and pending checks: **\$44,500.46**
 - E-Week balance: **\$13,265.82**
 - **Total Working Balance: \$57,766.28**
- c) Confirm payment of Ohio Council Dues – Has this check been deposited?
- d) E-Week Sponsorships

3) Luncheons/Social Events (Mike Kennedy)

- OU/OSU dinner
 - Date, time and venue set: Tuesday, Jan 20, Baker Center (Athens), Rm 240/242, 5:30 PM
 - **17 Registrants**
 - **Dan and Bob are attending**
 - Various speakers from CTL Engineering
 - Any last minute rideshare needs?
 - ASCE COH Section to continue dinner contribution to both student chapters; will need to verify the amount
 - Sonja to review golf outing proceeds going to support student chapters
 - **Sonja does not have financial records. Bob Heady does have records which he sent to the Board. \$750 annual contribution from CO section.**
 - **Follow-up with Tom to verify amount/past contributions**
 - **Discuss Golf Outing disbursement at next meeting**
 - Treasurers do not recall this being a reoccurring proceed
- ADS event and subsequent HH
 - Date, time, and venue set: Thursday, Jan 29, ADS Tour at 3:30 PM, Crooked Can (Hilliard), 5:00 PM
 - **Email reminder to go out tomorrow**
 - **Currently 18 registrants**
 - ADS to sponsor happy hour 50/50
- a) February – E-Week **(2/25/26)**
 - See below
 - **Registration is live**
- b) March – Considering a social event
- c) April – **Possible technical luncheon**
- d) May – 2026 Spring Technical Seminar, see below

4) Other Events

- a) Annual Golf Outing

- i. Set up a meeting (YM and Jim Pajk) to discuss a possible transition to Younger Members planning this event in the future
 - Macy has reached out to Jim, awaiting response
 - Macy to reach out to Jim to gauge time commitment of Golf Outing
 - June 19th is the working date
- b) E-Week
 - i. Date, time, and venue set: Wednesday, ~~Jan~~ February 25, Villa Milano, 11:30 AM
 - 4 Deans scheduled to speak
 - ASCE is host section
 - Request for a moderator for the panel discussion
 - Carlos to send Nick information for review against his schedule
 - Mike to schedule email blasts to COH email list
 - February 13th is the cutoff for registration
 - ii. Discuss ASCE E-week sponsorship
 - Carlos recommends same level as last year
 - Bronze Sponsorship last year (\$144.72)
 - Motion was Approved to provide the same level of sponsorship
 - Individual tickets \$45
 - iii. Continue to look at a transition plan for Carlos – No updates
 - Target to transition for next planning cycle, September 2027
 - iv. Financial Updates?
- c) STEM Expo
 - i. February 28, 2026, at “The Point at Otterbein”
 - ii. Recap of recent coordination meeting (January 7th)
 - Sponsorship update - Nick to assist in reaching out to potential sponsors
 - \$5,000 to date
 - Exhibitor update – Are exhibitor numbers improving?
 - 20 to date
 - Approaching maximum capacity
 - Website is live
 - iii. Are volunteers needed?
 - Otterbein setting up tables
 - No volunteers needed
 - 200+ registrants
 - Walk-ins are allowed
 - iv. Next meeting?
 - 2/3/26

5) Spring Technical Seminar (Hamzeh Saqer)

- a) May 7th is the current target, 10a-5p
- b) Venue Considerations
 - Understory
 - Reservation is complete at Understory
 - Dublin Metro Library
 - 0-90 days is the reservation window unless we are a sponsor of the Columbus Metro Library
 - Sponsorship extends to all branches
 - Update on sponsorship cost
 - Content

- Ethics session – **Still searching for a presenter. May re-evaluate for another speaker.**
- Ground improvement focus – Hamzeh has started reaching out to speakers and will continue to work to finalize over the coming weeks
- 4 contractors lined up to speak at the event
 - **Goal is 5 speakers**
- c) Hamzeh to reach out to procure national representative for swearing in
 - **ASCE President will be in attendance for a presentation and swear-in**

6) Newsletter (Daniel Odion)

- a) January Newsletter Topics
 - STEM Expo Advertisement
 - E-Week Advertisement
 - ADS Tour/HH Advertisement
 - **Justin to send the President's message to Daniel; Newsletter to be published afterwards**
- b) February Newsletter Topics
 - E-Week Advertisement
 - STEM Expo Advertisement
 - ADS Tour/HH Recap
 - Anything else?
- c) Utilizing new format – Any feedback?

7) Website/Social Media/Technology (Peter Narsavage)

- a) Website
 - Peter added Geo-Institute module like YMs
 - Webpage for future By-Laws & Constitution vote
- b) Email
 - **SPAM EMAILS ARE RAMPANT – BE CAREFUL**
 - Role emails are not published to the website
 - Use the assigned role emails for sign-ups
 - President@centralohioasce.org
 - Vicepresident@centralohioasce.org – Does 2nd VP have a different email?
 - Secretary@centralohioasce.org
 - Treasurer@centralohioasce.org
- c) Social Media
 - **Mike will send the E-Week graphic to Peter for posting to Socials**
 - Send any posting to Peter
 - Instagram
 - YouTube
 - @ASCE Central Ohio
 - LinkedIn
 - New format for monthly newsletter
 - Please follow on LinkedIn and share posts to encourage engagement

8) Younger Member Group (Brandon Brock/Dan Rhinehart/Macy Halverson)

- a) Social Media
- b) Keg Curling Event for February
 - **Aiming for 2/19; Co-sponsor with APWA**
- c) Future HH's/Social Events
 - **4/25 – Highway clean-up with ASHE**
- d) OTEC refunds update

- Sent
- Thank you cards with feedback request sent

9) Student Chapter Practitioner Advisors (OSU – Dan Rinehart, OU – TBD)

- a) OSU Updates
 - MRLC
 - Should be included in student budget and reimbursable by national
 - Budget is worked out
 - Expecting two OSU students to attend
 - 4 students attending
- b) OU Updates
 - OU Practitioner position is open
 - Identify a candidate – Any interested YMs?
 - Brandon/Dan exploring some potential candidates
 - Garrett
 - Bob will fill the role and transition once a candidate
 - Dan to connect Bob and Garrett

10) Sponsorship/Advertisement Requests

- a) Discuss advertisements on COH website and let companies know it's an option
 - Justin has received sponsorship list from Nick, and will provide progress update at January meeting

11) Geo-Institute Chapter (Peter/Mike/Hamzeh)

- a) Geo-Institute Summit
- b) Meeting is in the works to better organize Geo-Institute
 - Students want to do something close to campus for Geo-Institute event
 - Consider something like last year – Mike will provide Hamzeh contract information
- c) ASCE will help advertise for Geo-Institute
- d) Peter to follow-up on TH Wu Lecture

12) Committees & Chairs: *Proposed to Be Eliminated w/ New Bylaws and Constitution*

13) Technical Committees: *Proposed to Be Eliminated w/ New Bylaws and Constitution*

14) Ohio Council (Peter/Jim/Nick)

- a) Next Meeting
 - Youngstown in conjunction with the student competitions, 4/10/26
- b) Ohio Council Dues
 - See above

15) Regional/National ASCE workshops and training

- a) MRLC, Jan 30, 2026 (Chicago)
 - National reimbursement/sponsorship
 - Mike has responded to Geo-Institute about attending
 - Hamzeh has nominated Mike; Geo has selected another member from Region 3
 - No current interest from YMs
 - No COH scheduled to attend
 - Leadership Technical Committee
 - <https://regions.asce.org/leader-training-committee/>

- 175th anniversary event hosted by National

16) Old Business

- a) Proposed Constitution and By-Law updates:
 - Set-up survey through StarChapter
 - Revised posting timelines TBD
 - Topic needs to be sent for a vote
 - Nick to provide update
 - Peter has the membership roster – vote on the revisions will require a majority approval of Active Section Members
 - Active Section Members have paid member dues
 - Peter plans to set up a web page ahead of the vote
 - Justin to follow-up with Nick and Peter
 - Peter has set up a web page with a direct link
 - Peter will set up a survey with Nick's summary sheet attached. 2 weeks for the survey.
- b) Online PDH certificate form
 - This is in the works
- c) Award Ceremony
 - i. Review possibility of hosting an awards ceremony like other sections
- d) Scholarship
 - i. After review of cashflows, if we want to start a scholarship, we will need to find an alternative source of funding
- e) Membership Dues
 - i. Exploring future dues increase
 - ii. Cash Flow has been steady the past few years (approx. \$30k)
 - iii. Came to a consensus that dues should be increased to account for inflation and increased costs
 - iv. Current fee is \$18, thought is to increase to \$30
 - v. We will table a vote on increase in dues to gather more information
 - Justin to reach out to adjacent sections to gauge comparative fee structures.

17) Next Meeting

- a) Date and time: February 17, 2026, at 12 PM (3rd Tuesday)
- b) Location: TBD; Mike will explore hosting.