



American Society of Civil Engineers Central Ohio Section

MEETING MINUTES

ASCE Board Meeting – Tuesday December 16th, 2025 – 12:00 PM

<u>Board Members</u>	<u>Position</u>	<u>Present</u>
Justin S Wilkinson	President	X
Mike Kennedy	1 st VP	X
Tom Less	Treasurer	X
Hamzeh Saqer	2 nd VP, Geo-Institute	X
Andrew Gort	Secretary	X
Jennifer Rivera-Marsh	Member-at-Large	
Nick Mill	Past President/Ohio Council	

<u>Past Board Members, Younger members, Advisors, Guest, etc.</u>	<u>Present</u>
Peter Narsavage	Past Pres./Ohio Council/Geo-Institute
Carlos Vazquez	Past President/Ohio Council
Jim Pajk	Ohio Council
Sonja Summer	STEM Expo Coordinator
Brandon Brock	YM President
Macy Halverson	STEM Expo Chair
Dan Rinehart	OSU Practitioner Adviser
Daniel Odion	Newsletter Editor

ASCE Board Meeting

In person:

Kimley-Horn
7965 N High St, Suite 200
Columbus, OH 43235

1) **Secretary's Report (Andrew Gort)**

- a) November Minutes
 - i. Comments?
 - ii. Vote to approve - **Approved**
- b) Late additions to the December agenda?

2) **Treasurer's Report (Tom Less)**

- a) Update on checks and signatories
- b) Balances
 - i. Starting balance: **\$40,890.29**
 - ii. Ending balance: **\$45,164.10**
 - iii. Petty Cash: **\$0.00**
 - iv. Pending: **-\$2,084.00**
 - v. Working balance w/petty cash and pending checks: **\$43,080.10**
 - vi. E-Week balance: **\$10,069.68**
 - vii. **Total Working Balance: \$53,149.78**
- c) Confirm payment of Ohio Council Dues – **Check has been received, not yet deposited.**
- d) **Taxes filled on time – Section was under the \$50k threshold for filing under National. If we exceed this threshold next fiscal year, guidance is to hire a CPA as we would need to file individually.**
- e) **E-Week contributions have started to be deposited.**

3) **Luncheons/Social Events (Mike Kennedy)**

- a) November
 - i. PDH ethics luncheon 11/20 at J Liu in Worthington – Recap
 - **35+ attendees.**
 - **PDH certificates have been sent out.**
 - **Cost of event was close to break-even.**
- b) December
 - i. COC Update Event at DPS 25th Ave Facility – Recap
 - **Rush of last-minute registrations.**
 - **36 attendees + 5 speakers.**
 - **Box lunch was well received from Apple Spice. Consider alternatives for beverages.**
 - **PDH certificates are in the works, expected in the next week or so.**
- c) January
 - i. OU/OSU dinner to occur on Jan 20 – OU is handling the food and venue, and we will advertise when we get details from Andrew S.
 - **Justin to follow-up with Andrew S.**
 - **ASCE COH Section to continue dinner contribution to both student chapters; will need to verify the amount.**
 - **Sonja to review golf outing proceeds going to support student chapters. Treasurers do not recall this being a reoccurring proceed.**
 - **If we don't have a flyer by next week, let's get an event set up w/ venue TBD**
 - **Mike to send out save the date flyer this week. Venue is in Athens, Ballroom TBD.**
 - **Mike and Justin will regroup next week to finalize opening the event to registrants.**
 - ii. ADS Event and subsequent "winter-themed" HH? Will ADS pay for the HH?
 - **Andrea with ADS is the contact. Afternoon tour, following with a Happy Hour. Crooked can potential- Mike to reach out today. ADS will sponsor the event 50/50.**

- January 29th is the date of event.
- d) February – E-Week
 - i. Flyer distributed 12/06 by Peter
 - Registration is live.
- e) March – Considering a social event
- f) April – TBD
- g) May – 2026 Spring Technical Seminar

4) Other Events

- a) Annual Golf Outing
 - i. Brandon to set up a meeting (YM and Jim Pajk) to discuss a possible transition to Younger Members planning this event in the future. Brandon to reach-out to Jim to discuss a transition plan. YM has someone interested in being involved – YM group to reach out to Jim shortly to discuss planning. **Macy has reached out to Jim, awaiting response.**
- b) E-Week
 - i. Justin is being copied on all E-Week correspondence by Carlos
 - ii. Continue to look at a transition plan for Carlos – No updates
 - Target to transition for next planning cycle, September 2027
 - iii. Wednesday 2/25/26 is planned for the luncheon
 - iv. ASCE will be the host and in charge of the financials. Also, in charge of registration for sponsors and attendees
 - v. Cost projected to be \$45 to attend, same as last year
- c) STEM Expo
 - i. February 28, 2026, at “The Point at Otterbein”
 - ii. Recap of recent coordination meeting (December 3rd)
 - Sponsorship is going well. Exhibitors are still needed. Reminder email to be sent out this week
 - Next meeting 1/7 at 5:30 at Strand’s Associates
 - iii. Website has been soft launched, any further updates?
 - iv. Nick to assist in reaching out to potential sponsors
 - v. Next meeting?

5) Spring Technical Seminar (Hamzeh Sager)

- a) May 7th is the current target. 10a-5p.
- b) It will likely be at Understory – **Hamzeh considering Dublin Metro Library as a venue. 0-90 days is the reservation window unless we are a sponsor of the Columbus Metro Library. Sponsorship extends to all branches; Hamzeh to explore further and provide details to the Board.**
- c) Ethics sessions also being coordinated
- d) Ground improvement focus. Hamzeh has started reaching out to speakers and will continue to work to finalize over the coming weeks
- e) Updates?
- f) Have we made contact w/ national representative for swearing in? **Hamzeh to reach out.**
- g) 4 Contractors lined up to speak at the event. Hamzeh is going to try to finalize the venue early December

6) Newsletter (Daniel Odion)

- a) December Newsletter Topics
 - i. Photos from APWA/YM Toy Drive **YM to provide photos.**
 - ii. December COC Event photos. **Mike to provide photo.**
 - iii. **Brandon is working on a STEM Exhibitor logo to provide Peter with to be published on LinkedIn.**
- b) January Newsletter Topics
 - i. Upcoming events for 2026

- ii. Recap of anything not mentioned in December newsletter
- iii. Anything else?
 - STEM Expo
 - E-Week
- c) Utilizing new format – Any feedback?

7) Website/Social Media/Technology (Peter Narsavage)

- a) Website
 - i. Secretary@centralohioasce.org
 - Role emails are not published to the website
 - Use the assigned role emails for sign-ups
 - ii. All bios and officer roles updated
- b) Instagram
- c) YouTube – @ASCE Central Ohio
- d) LinkedIn
 - i. Please follow on LinkedIn and share posts to encourage engagement
 - ii. Planning to replace newsletter w/ more LinkedIn posts
 - iii. Send any posting to Peter
- e) Younger Members
- f) Spam emails are rampant, be vigilant
 - i. Re-emphasis on this.

8) Younger Member Group (Brandon Brock/Dan Rhinehart/Macy Halverson)

- a) STEM Expo
 - i. See Above
- b) Toy Drive
 - i. Woodlands Backyard, Co-event – Recap
 - ii. 20 attendees. Good turn out.
- c) Keg Curling Event?
 - i. Plan for February for event.
- d) Other HH's/Social Events
- e) OTEC refunds going out with thank you cards. Brandon to ask sponsors about rolling it into next year's event.

9) Student Chapter Practitioner Advisors (OSU – Dan Rinehart, OU – TBD)

- a) OSU Updates
 - i. Have we identified anyone for MRLC sponsorship? Eligible for national reimbursement?
 - ii. OSU is working on it this year and potentially two members should be attending
 - iii. MRLC should be included in student budget and get reimbursed by national
 - iv. Two OSU students are planning to go; Dan to follow-up
- b) OU Updates
 - i. OU Practitioner position is open
 - ii. Identify a candidate – Someone up and coming that would like to be more involved w/ the section
 - Any interested YMs?
 - Brandon/Dan will explore some potential candidates.
- c) January Dinner
 - i. January 20 at OU, venue and time TBD
 - ii. Dan and Justin can transport students to OU

10) Sponsorship/Advertisement Requests

- a) Discuss advertisements on COH website and let companies know it's an option
 - i. Justin has received sponsorship list from Nick, and will provide progress update at January meeting

11) Geo-Institute Chapter (Peter Narsavage/Mike Kennedy/Hamzeh Saqer)

- a) Geo-Institute Summit
- b) Peter added Geo-Institute module on the ASCE website similar to the Younger Members
- c) Meeting is in the works to better organize Geo-Institute.
 - i. **Students want to do something close to campus for Geo-Institute event.**
 - ii. **Consider something like last year – Mike will provide Hamzeh contract information**

12) Committees & Chairs: *Proposed to Be Eliminated w/ New Bylaws and Constitution*

- a) Auditing:
- b) Legislative:
- c) Membership:
- d) Program:
- e) Professional Practice:
- f) Public Relations:
- g) History and Heritage:
- h) Education:
- i) Diversity:

13) Technical Committees: *Proposed to Be Eliminated w/ New Bylaws and Constitution*

- a) Structural:
- b) Environmental:
- c) Water Resources:
- d) Geotechnical:
- e) Transportation:
- f) Construction:
- g) Energy:
- h) Land Development:
- i) Surveying:

14) Ohio Council (Peter Narsavage/Jim Pajk/Nick Mill)

- a) Next Meeting
- b) Ohio Council Dues
 - i. See above

15) Regional/National ASCE workshops and training

- a) This year's MRLC, Jan 30, 2026 (Chicago), keep tabs for anyone interested
 - i. National reimbursement/sponsorship – **Mike has responded to Geo-Institute about attending; Hamzeh to nominate Mike. Mike to explore Section registration. No apparent interest from YMs currently.**
 - ii. Leadership Technical Committee
 - <https://regions.asce.org/leader-training-committee/>
- ASCE 2027
 - iii. 175th anniversary event hosted by National

16) Old Business

- a) Proposed Constitution and By-Law updates:
 - i. Set-up survey through StarChapter
 - ii. Revised posting timelines TBD
 - iii. Topic needs to be sent for a vote. Nick to provide update
 - iv. Currently requires majority of "active members", i.e., Section Dues
 - v. Peter has the membership roster – vote on the revisions will require a majority approval of Active Section Members. Active Section Members have paid member dues
 - vi. Peter plans to set up a web page ahead of the vote
 - **Justin to follow-up with Nick and Peter.**

- b) Online PDH certificate form
 - i. **Certificate form is still ongoing.**

17) New Business

- a) Award Ceremony
 - i. Review possibility of hosting an awards ceremony like other sections
- b. Scholarship
 - i. After review of cashflows, if we want to start a scholarship, we will need to find an alternative source of funding.
- c. Membership Dues
 - i. Dues increase?
 1. Cash Flow has been fairly steady the past few years (approx. \$30k)
 2. Came to a consensus that dues should be increased to account for inflation and increased costs. Current fee is \$18, thought is to increase to \$30. We will table a vote on increase in dues to gather more information. **Justin to reach out to adjacent sections to gauge comparative fee structures.**

18) Next Meeting

- a) Date and time: January 20, 2026, at 12 PM (3rd Tuesday)
- b) Location: TBD
 - i. **New Albany will host.**