



American Society of Civil Engineers Central Ohio Section

MEETING AGENDA

ASCE Board Meeting – Tuesday November 18th, 2025 – 12:00 PM

<u>Board Members</u>	<u>Position</u>	<u>Present</u>
Justin S Wilkinson	President	X
Mike Kennedy	1 st VP	X
Tom Less	Treasurer	X
Hamzeh Saqer	2 nd VP, Geo-Institute	X
Andrew Gort	Secretary	
Jennifer Rivera-Marsh	Member-at-Large	X
Nick Mill	Past President/Ohio Council	X

<u>Past Board Members, Younger members, Advisors, Guest, etc.</u>		<u>Present</u>
Peter Narsavage	Past Pres./Ohio Council/Geo-Institute	X
Carlos Vazquez	Past President/Ohio Council	X
Jim Pajk	Ohio Council	
Sonja Summer	STEM Expo Coordinator	X
Brandon Brock	YM President	X
Macy Halverson	STEM Expo Chair	
Dan Rinehart	OSU Practitioner Adviser	X
Daniel Odion		X

ASCE Board Meeting

Held via Microsoft Teams

1) Secretary's Report (Andrew Gort)

- a) October Minutes
 - i. Comments?
 - ii. Vote to approve - **Approved**
- b) Misc additions to the agenda?
 - Bob Heady was removed from the OU practitioner advisor**

2) Treasurer's Report (Tom Less)

- a) Update on checks and signatories
- b) Balances
 - i. Starting balance: **\$42,301.32**
 - ii. Ending balance: **\$40,890.29**
 - iii. Petty Cash: **\$0.00**
 - iv. Pending: **\$0.00**
 - v. Working balance w/petty cash and pending checks: **\$40,890.29**
 - vi. E-Week balance: **\$9,529.08**
 - vii. **Total Working Balance: \$50,419.37**
- c) Tom to verify what the tax threshold is for our account
- d) Discuss cashflow analysis that Tom put together, may behoove us to wait on the scholarship until an alternative funding source is found for it
 - **Discuss dues increase based on this analysis**
 - **Cash Flow has hovered around \$30,000.00 over the past few years.**
 - **After reviewing, if we want to start a scholarship we will need to find an alternative source of funding.**
 - **Came to a consensus that dues should be increased to account for inflation and increased costs. Current fee is \$18; thoughts are to increase to \$30.**
 - **Tax threshold is \$50,000 a year for cashflow not overall balance. This has only been exceeded twice during E-Week years (2015 and 2019).**
 - **We want to see when the last increase in dues was, and what other sections charge for section dues. We want to be sure we are fair to members, also the current constitution and bylaws allow the increase to be a maximum of \$2 in one year. But in updated constitution and bylaws there is no maximum increase cap.**
 - **We will table a vote on increase in dues to gather more information.**

3) Luncheons/Social Events (Mike Kennedy)

- a) November
 - i. PDH ethics luncheon 11/20 at J Liu in Worthington
 - **40 registered guests, 41 including speaker.**
 - **Venue \$1900, registered guests brought \$1500. ASCE is subsidizing \$12/member.**
- b) December
 - i. COC Update Event
 - **Updates – has everyone gathered for the speakers and will be sending out announcement this week it is Dec 4th at 25th avenue training facility.**
 - **Catered by – Panera boxed lunch, Milos boxed lunch, or buffet lunch/boxed lunch with blue bowtie**
- c) January
 - i. Exploring winter-themed happy hour
 - ii. OU/OSU dinner to occur on either Jan 14 or 28 – **OU is handling the food and venue and we will advertise when we get details.**
 - iii. ADS Event reached out to Thomas Lyden, they're interested in giving a tour of their new

facility. Maybe a HH afterwards. Maybe ADS can sponsor the tour and a HH afterwards.

- d) February – E-Week
- e) March – Considering a social event
- f) April – TBD
- g) May – 2026 Spring Technical Seminar

-Mike to get Carlos a flyer for Eweek.

4) Other Events

- a) Annual Golf Outing
 - i. Brandon to set up a meeting (YM and Jim Pajk) to discuss a possible transition to Younger Members planning this event in the future. Brandon to reach-out to Jim to discuss a transition plan. YM has someone interested in being involved – **YM group to reach out to Jim shortly to discuss planning.**
- b) E-Week
 - i. Justin is being copied on all E-Week correspondence by Carlos
 - ii. Continue to look at a transition plan for Carlos – No updates
 - Target to transition for next planning cycle, September 2027
 - iii. Wednesday 2/25/26 is planned for the luncheon
 - iv. ASCE will be the host and in charge of the financials. Also in charge of registration for sponsors and attendees
 - v. Cost projected to be \$45 to attend, same as last year
 - vi. Carlos will be tackling the flyer in the coming weeks
- c) STEM Expo
 - i. February 28, 2026 at “The Point at Otterbein”
 - ii. Recap of recent coordination meeting (early November)
 - iii. Website has been soft launched, any further updates?
 - iv. Nick to assist in reaching out to potential sponsors
 - v. Next meeting? Dec 3rd

5) Spring Technical Seminar (Hamzeh Saqer)

- a) May 7th is the current target. 10a-5p.
- b) It likely will be at Understory
- c) Ethics sessions also being coordinated
- d) Ground improvement focus. Hamzeh has started reaching out to speakers and will continue to work to finalize over the coming weeks
- e) Updates?
- f) Have we made contact w/ national representative for swearing in?
- g) 4 Contractors lined up to speak at the event. Hamzeh is going to try to finalize the venue this month early next month.

6) Newsletter (Daniel Odion)

- a) December Newsletter Topics
 - i. City of Columbus update luncheon
 - ii. Recap of ethics luncheon at J. Liu
 - iii. Fall into good company happy hour recap – Planning to blast the event on linked in
 - iv. Presidents message – Posted on linked in
 - v. Anything else?
- b) Shifting to LinkedIn, but will still post to website after all LinkedIn posts are published
 - i. Keeping similar format, but breaking down each section into multiple LinkedIn posts

7) Website/Social Media/Technology (Peter Narsavage)

- a) Website
 - i. Secretary@centralohioasce.org

1. Role emails are not published to the website
2. Use the assigned role emails for sign-ups
- ii. All bios and officer roles updated
- b) Instagram
- c) YouTube – @ASCE Central Ohio
- d) LinkedIn
 - i. Please follow on LinkedIn and share posts to encourage engagement
 - ii. Planning to replace newsletter w/ more LinkedIn posts
 - iii. Send any posting to Peter
- e) Younger Members
- f) Spam emails are rampant, be vigilant

8) Younger Member Group (Brandon Brock/Dan Rhinehart/Macy Halverson)

- a) STEM Expo
 - i. See Above
 - ii. **Next meeting is Dec 3rd at Strand**
- b) Toy Drive
 - i. Woodlands Backyard, Co-event
- c) Keg Curling Event
 - i.
- d) Other HH's/Social Events

9) Student Chapter Practitioner Advisors (OSU – Dan Rinehart, OU – TBD)

- a) January dinner discussion
- b) OSU Updates
 - i. Have we identified anyone for MRLC sponsorship?
 - ii. **OSU is working on it this year and potentially two members should be attending this year.**
 - iii. **MRLC should be included in student budget and get reimbursed from nationals.**
- c) January Lunch
 - i. **Dan and Justin are open to transporting students to OU.**
- d) OU Updates
 - i. **Justin spoke w/ Bob and he is interested in relinquishing his duties**
 - ii. **Need to identify a new candidate. Ideally someone up and coming that would like to be more involved w/ the section**
 - iii. **Maybe a YM could take this position on.**

10) Sponsorship/Advertisement Requests

- a) Discuss advertisements on COH website and let companies know it's an option
 - i. **Justin to discuss further w/ Nick for information on what has been done historically**

11) Geo-Institute Chapter (Peter Narsavage/Mike Kennedy/Hamzeh Saqer)

- a) Geo-Institute Summit
- b) Peter added Geo-Institute module on the ASCE website similar to the Younger Members Meeting is in the works to better organize Geo-Institute.

12) Committees & Chairs: *Proposed to Be Eliminated w/ New Bylaws and Constitution*

- a) Auditing:
- b) Legislative:
- c) Membership:
- d) Program:
- e) Professional Practice:
- f) Public Relations:
- g) History and Heritage:

- h) Education:
- i) Diversity:

13) Technical Committees: *Proposed to Be Eliminated w/ New Bylaws and Constitution*

- a) Structural:
- b) Environmental:
- c) Water Resources:
- d) Geotechnical:
- e) Transportation:
- f) Construction:
- g) Energy:
- h) Land Development:
- i) Surveying:

14) Ohio Council (Peter Narsavage/Jim Pajk/Nick Mill)

- a) Next Meeting
- b) Ohio Council Dues
 - i. Tom says we are current
 - ii. -No updates

15) Regional/National ASCE workshops and training

- a) This year's MRLC, Jan 30, 2026 (Chicago), keep tabs for anyone interested
 - i. National reimbursement/sponsorship.
 - 1. Has anyone been identified?
 - ii. Leadership Technical Committee
 - 1. <https://regions.asce.org/leader-training-committee/>
- Mike is interested in attending from the main board.
- b) ASCE 2027
 - i. 175th anniversary event hosted by National

16) Old Business

- a) Proposed Constitution and By-Law updates:
 - i. Set-up survey through StarChapter.
 - ii. Open voting 11/17, close on 11/30. Coordinate email blasts. Nick to send an email with voting information
 - iii. Topic needs to be sent for a vote. Nick to provide update
 - iv. Currently requires majority of "active members", i.e., Section Dues
 - v. Peter has the membership roster – vote on the revisions will require a majority approval of Active Section Members. Active Section Members have paid member dues
 - vi. Peter plans to setup a web page ahead of the vote
 - vii. Back and forth on some of the proposed language, confirm we are good to proceed
- b) Online PDH certificate form
 - i. Ready for 11/20 luncheon?
- c) Membership Dues
 - i. Discuss now that cashflow evaluation is complete
- d) For constitution and bylaws, evaluate areas w/ overlapping geography, i.e., Central Ohio vs Dayton section, recap on this

17) New Business

- a) Award Ceremony
 - i. Review possibility of hosting an awards ceremony similar to other sections

18) Next Meeting



American Society of Civil Engineers Central Ohio Section

- a) Date and time: December 16, 2025, at 12 PM (3rd Tuesday)
- b) Location: **Kimley Horn office.**