



American Society of Civil Engineers Central Ohio Section

MEETING MINUTES

ASCE Board Meeting – Tuesday October 21st, 2025 – 12:00 PM

<u>Board Members</u>	<u>Position</u>	<u>Present</u>
Justin S Wilkinson	President	X
Mike Kennedy	1 st VP	X
Tom Less	Treasurer	
Hamzeh Saqer	2 nd VP, Geo-Institute	X
Andrew Gort	Secretary	X
Jennifer Rivera-Marsh	Member-at-Large	X
Nick Mill	Past President/Ohio Council	X

<u>Past Board Members, Younger members, Advisors, Guest, etc.</u>		<u>Present</u>
Peter Narsavage	Past Pres./Ohio Council/Geo-Institute	X
Carlos Vazquez	Past President/Ohio Council	X
Jim Pajk	Ohio Council	
Sonja Summer	STEM Expo Coordinator	
Brandon Brock	YM President	X
Macy Halverson	STEM Expo Chair	
Dan Rinehart	OSU Practitioner Adviser	X
Daniel Pradel	Geo-Institute	

ASCE Board Meeting

In person:

New Albany Public Service Department
7800 Bevelhymer Rd
New Albany, OH 43054

1) Secretary's Report (Andrew Gort)

- a) September Minutes
 - i. Comments?
 - ii. Vote to approve – Minutes Approved, Andrew to Upload.
- b) Spring Technical Seminar
 - i. See 2nd VP section for recap of committee meeting
 - ii. Meeting Minutes from May 2025 Seminar – Andrew to Upload
 - 1. Meeting Minutes from the Board transition will be handled by the Outgoing Secretary.
- c) Start uploading minutes to our website
 - i. August 2025 have been uploaded
 - ii. Upload September once minutes are approved

2) Treasurer's Report (Tom Less)

- a) Update on checks and signatories
- b) Balances
 - i. Starting balance: \$41,710.82
 - ii. Ending balance: \$41,534.70
 - iii. Petty Cash: \$0.00
 - iv. Pending: -\$3,800.00
 - v. Working balance w/petty cash and pending checks: \$37,734.70
 - vi. E-Week balance: \$9,529.08
 - vii. **Total Working Balance: \$47,263.78**
- c) Tom to verify what the tax threshold is for our account
- d) Tom to review last 5 years of cash flow to evaluate health of account (net pos/neg)
 - i. Peter to share OneDrive account
 - 1. Records date back to 2006
 - ii. Additional funds could be used to set up a scholarship fund
- e) Jim Payk – 2026 ASCE Legislative Fly-in support request. – Request Approved.
 - i. Approximate cost to Section of \$775.

3) Luncheons/Social Events (Mike Kennedy)

- a) September
 - i. City of Columbus Department of Public Service Consultants Day w/ ASHE - September 24th Recap
 - 1. ASHE did not end up needing ASCE involvement.
 - ii. Jackie-O's Happy Hour with YM – Conflicted with another Engineering event.
 - 1. 7-8 attended, no students
- b) October
 - i. OTEC Recap, see YM section for Happy Hour
- c) November
 - i. PDH Luncheon.
 - 1. Idea is to focus the luncheon on ethics with license renewals upcoming
 - 2. Updates?
 - 11/20 Event, 1 PDH for Ethics
 - Registration to go out this week. J.Liu in Worthington is the intended location; working through contract. Main Section subsidy will be requested; Mike will provide numbers.
- d) December
 - i. COC Update Event
 - 1. Mike to reach out to Jim Pajk Mike has reached out to Jim. Event planned for 12/4. 11:30-1:00. Mike is confirming presenters and will send out notification in the coming weeks.

2. Updates?

- e) January – Exploring winter themed Happy Hour.
- f) February – E-Week.
- g) March – Considering a social event.

4) Other Events

- a) Annual Golf Outing
 - i. Brandon to set up a meeting (YM and Jim Pajk) to discuss a possible transition to Younger Members planning this event in the future. Brandon to reach-out to Jim to discuss a transition plan; YM has someone interested in being involved.
 - ii. Updates?
- b) E-Week
 - i. Justin is being copied on all E-Week correspondence by Carlos
 - President does not have a direct role in E-Week
 - Justin to review with Carlos
 - ii. Continue to look at a transition plan for Carlos – No updates
 - Target to transition for next planning cycle, September 2027. Post Event meeting in March to recap. Nothing until September timeframe typically. The lead firm cycles on a 10 year basis, WTS will have the lead next year. ASCE Board will work to identify a person at/by the May annual board meeting. In the past it has been a rotating person from the ASCE Board, this could be the approach if necessary. Overall, the goal would be continuity.
 - iii. EWeek planning going well. Wednesday 2/25/26 is planned for the luncheon.
 - iv. ASCE will be the host and in charge of the financials. Also in charge of registration for sponsors and attendees.
 - v. OSU, OU, ONU, and Dayton Deans of Engineering will be presenting on the challenges to the profession and emerging technologies.
 - vi. Cost projected to be \$45 to attend, same as last year
 - vii. Carlos will be tackling the flyer in the coming weeks. Mike has offered to assist. Carlos is exploring the possibility of using the university logos and potential copyright conflicts.
- c) STEM Expo
 - i. February 28, 2026 at “The Point at Otterbein”
 - ii. Kick-off meeting held 9/8. Early planning stages. Working to get website up by OTEC and hand out business cards and encourage sponsorship Website has been soft launched. Nick is going to assist in reaching out to potential sponsors.
 - iii. Early November for next meeting – Exact date? To be scheduled.

5) Spring Technical Seminar (Hamzeh Saqer)

- a) Targeting April/May 2026 May 7th is the current target. 10a-5p. It likely will be at Understory, Hamzeh to reach-out this week. Ethics sessions also being coordinated.
 - i. Ground improvement focus. Hamzeh to start reaching out to speakers and venue over the next few weeks/months. Hamzeh has started reaching out to speakers and will continue to work to finalize over the coming weeks.
 - ii. Update from committee meeting?
- b) Reach out to national representative early for officer swearing in. Hamzeh to reach out.

6) Newsletter (Daniel Odion)

- a) October Newsletter Topics
 - i. OTEC/HH Recap
 - ii. Upcoming November event – Ethics event.
 - iii. Presidents message
 - iv. Anything else? STEM expo. By-Laws voting.
- b) Shift to LinkedIn moving forward? – Still needs discussed further
- c) Continue to review Newsletter frequency – Still needs discussed further. Justin to discuss with Peter and Daniel about that transition.

- d) **September newsletter went out in old format.**

7) Website/Social Media/Technology (Peter Narsavage)

- a) Website
 - i. Secretary@centralohioasce.org
 - 1. **Role emails are not published to the website.**
 - 2. **Use the assigned role emails for sign-ups.**
 - ii. All bios and officer roles updated
- b) Instagram
- c) YouTube – @ASCE Central Ohio
- d) LinkedIn
 - i. Please follow on LinkedIn and share posts to encourage engagement
 - ii. Planning to replace newsletter w/ more LinkedIn posts
 - iii. **Send any posting to Peter**
- e) Younger Members
 - i. Updates complete
- f) **Spam emails are rampant.**

8) Younger Member Group (Brandon Brock/Dan Rhinehart/Macy Halverson)

- a) Membership Event at Jackie O's
 - i. **Recap – See Above**
 - ii. **Reviewing for onsite next year at OSU.**
- b) STEM Expo
 - i. See Above
- c) OTEC Happy Hour
 - i. Recap
 - 1. **Went well. 100 people.**
 - 2. **Goal was to gather data on how many people are attending.**
 - 3. **Drinks were twice as expensive.**
 - 4. **Goal would be to get back to previous venue. Or explore other venues.**
 - ii. Co-sponsors
 - 1. **ABCD, ASHE, ECC were co-sponsors. Review communication to shared sponsors about funding utilization.**
- d) Toy Drive
 - i. Looking to have the event again this year
 - ii. Winter timeframe
 - iii. Updates?
 - 1. **Woodlands Backyard again. Co-event.**
- e) Other HH's/Social Events
 - i. **Nocterra HH – Scioto Audubon. 11/13 5p-7p. Advertising to go out shortly.**

9) Student Chapter Practitioner Advisors (OSU – Dan Rinehart, OU – Bob Heady?)

- a) OSU Updates
 - i. Students are back in school. **Dan is mentioning MRLRC.**
- b) OU Updates
 - i. Confirm who the practitioner will be this year. **Justin will reach out to Bob.**

10) Sponsorship/Advertisement Requests

- a) Discuss advertisements on COH website and let companies know it's an option
 - i. Justin to follow up on this. **Justin to complete.**

11) Geo-Institute Chapter (Daniel Pradel/Peter Narsavage/Mike Kennedy/Hamzeh Saqer)

- a) Geo-Institute Summit
- b) Peter added Geo-Institute module on the ASCE website similar to the Younger Members

12) Committees & Chairs: *Proposed to Be Eliminated w/ New Bylaws and Constitution*

- a) Auditing:
- b) Legislative:
- c) Membership:
- d) Program:
- e) Professional Practice:
- f) Public Relations:
- g) History and Heritage:
- h) Education:
- i) Diversity:

13) Technical Committees: *Proposed to Be Eliminated w/ New Bylaws and Constitution*

- a) Structural:
- b) Environmental:
- c) Water Resources:
- d) Geotechnical:
- e) Transportation:
- f) Construction:
- g) Energy:
- h) Land Development:
- i) Surveying:

14) Ohio Council (Peter Narsavage/Jim Pajk/Nick Mill)

- a) Next Meeting 10/3/25 at EL Robinson Engineering from 10a-2p
 - i. Peter to talk Akron/Canton section about their scholarship fund.
 - 1. **The way they select awardees is to delegate to the professors at the university. \$500-\$800 range.**
 - ii. Recap?
 - 1. **Report Card Debrief. Awards presented.**
 - 2. **Peter to send out Meeting Minutes once available.**
- b) Ohio Council Dues
 - i. Tom says we are current

15) Regional/National ASCE workshops and training

- a) This year's MRLC, Jan 30, 2026 (Chicago), keep tabs for anyone interested
 - i. National reimbursement/sponsorship.
 - 1. **Work to identify this person by next meeting.**
- b) President and Governor's Forum
 - i. Justin to share cost info w/ entire board
 - 1. **Supplied via email and reviewed during meeting.**
 - ii. Leadership Technical Committee
 - 1. <https://regions.asce.org/leader-training-committee/>
- c) ASCE 2027
 - i. 175th anniversary event hosted by National.

16) Old Business

- a) Proposed Constitution and By-Law updates **Documents reviewed by everyone including National. National review got done after Seminar. Set-up survey through StarChapter. Open voting 11/17, close on 11/30. Coordinate email blasts. Nick to send an email with voting information.**
 - i. Topic needs to be sent for a vote. Nick to provide update.
 - ii. Currently requires majority of "active members", i.e., Section Dues
 - iii. Peter has the membership roster – vote on the revisions will require a majority approval of Active Section Members. Active Section Members have paid member dues.

- iv. Justin to touch-base with Nick.
- b) Scholarship Fund
 - i. Consider a side meeting/committee to evaluate further
 - ii. Net cash flow of the last few years will be needed to help evaluate
 - iii. Scholarship fund should be administered by Board
- c) Online PDH certificate form
 - i. Updates?
 - 1. Will get this set-up for the 11/20 ethics lunch.
- d) Membership Dues
 - i. Will review once cashflow evaluation is complete. Goal is to have decision to raise or not for 2026 renewals. No increase in 2025.

17) New Business

- a) Award Ceremony
 - i. Review possibility of hosting an awards ceremony similar to other sections.

18) For constitution and bylaws, evaluate areas w/ overlapping geography, i.e., Central Ohio vs Dayton section. Bring this to Ohio Council for review. Sections are sent by counties – shouldn't be a concern – Peter to review and update Nick.

19) Next Meeting

- a) Date and time: November 18th, 2025 at 12pm (Third Tuesday of every month)
- b) Location: TBD Kimley Horn.